

November 21, 2008

To **Family Interaction Plan – Implementation Workgroup**

From Co-Chairs of Steering Committee -- Mary Nelson and Sue Pitts-Fisher
Coordinator for Steering Committee – Margaret Wright



Subject: **Launch of Family Interaction Plan – Implementation Workgroup**

Thank you for agreeing to be a member of this initial workgroup that demonstrates a renewal of our child welfare public and private partnership. It gives us an opportunity to introduce a method of working together and other key stakeholders involved. This should make for a better product and reduce unintended consequences. Also, a tremendous *Thank You* to the private providers that have brought us to this point.

This memo contains key information on members and the deliverables. It is brief because we know that the tremendous talent and expertise you all bring to this work will identify anything that is missing. Members of your workgroup include the following partners:

Role	Partnership	
	Public	Private
Co-chairs Set meetings and agenda, and represent steering committee	Wendy Rickman *	Chris Secrest *
Other members Roles to be defined in meetings	Carol Gutchewsky	Mike Mitchell
	Margie Poorman	Janice Lane
	Tracey Parker	Lori Mozena
		To be identified Contractor rep, not currently using form

Note: Sue Pitts-Fisher will be available to provide Technical Assistance your workgroup.

* = *Steering Committee members*

Workgroup Deliverables:

1. Have first meeting before calendar year-end (if possible) to define...
 - a. What needs to be done
 - b. Timeline for completing
 - c. Communication strategy – providing periodic updates, briefings at various meetings, etc. Plus how to communicate to other stakeholders; courts, etc.
 - d. Testing and refinement on partners that haven't used it yet
 - e. Define how other stakeholders will be consulted for the purpose of further development and testing of the plan. Stakeholders include, judicial, resource and birth families, group care providers, etc.
 - f. Training strategy – joint training for private and public case workers; note this form takes into consideration R&R, residential facilities (group, shelter), and families
 - g. Identify any resources that are needed to complete implementation

Also...

2. Help define how other workgroups should be framed; membership, key aspects to consider, etc.

Target Date for all caseworkers (public and private) to have *Family Interaction Plan* in use statewide: **June 30, 2009**

The formal Steering Committee is planning to meet in December, to discuss how we will work in partnership. If you have any questions do not hesitate to contact one of us.